



GOVERNMENT OF PAKISTAN
ECONOMIC AFFAIRS DIVISION



No.1(66)JAPAN-II-2026-0001

Islamabad, the 25th September, 2026

OFFICE MEMORANDUM

SUBJECT: GENDER MAINSTREAMING POLICIES FOR GOVERNMENT OFFICERS (B)

The undersigned is directed to refer to the subject and state that the Japan International Cooperation Agency (JICA) has offered fully funded **one seat** for the subject training program scheduled to be held w.e.f. **January 17, 2027 to February 19, 2027** in Japan. The concerned Ministries / Departments are requested to forward nominations of suitable officers/ candidates who fulfills the eligibility criteria to this Division along with three (3) copies of application forms, Present job description, country report, surety bond, undertaking, CNIC, Passport and FTC Proforma as advised in [GI Booklet](#) uploaded on EAD's website, latest by **02-11-2026**.

Objective:

The program aims to enhance capability of the National Machinery, other ministries or administrative bodies to disseminate the perspective of gender mainstreaming and gender equality in the design, implementation, monitoring and evaluation of policies and plans in various field.

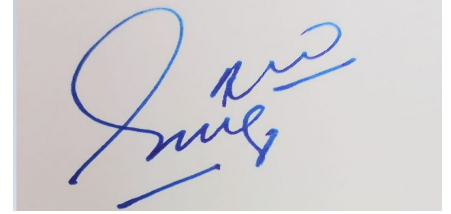
Eligibility Criteria:

The applicants should:

- Be officers engaged in planning, implementation and / or evaluation of the gender equality or gender mainstreaming in the National Machinery, Ministry or Administrative body.
- Have more than 5 years of occupational experience in the field of gender.
- Be between the age of twenty-seven (27) and fifty (50) years
- Be a graduate or equivalent
- Be proficient in English
- Be in good health, both physically and mentally to participate in the program.
- Woman are encouraged to apply for the program.

2. New prescribed JICA's Application forms along and specimen of surety bond, undertaking and FTC Performa can be downloaded from EAD's website www.ead.gov.pk under "Foreign Trainings" link in "Forms" ad also available on JICA's website www.jica.go.jp/pakistan/english/index.html. Cases of **contractual employees** will not be entertained.

3. In case of selection of officer, the concerned Ministries/Division/Department are requested to ensure timely relieving of the officer along with necessary NoC. Furthermore, the concerned officer may be directed to submit **Post-Training Report/certificate** to this Ministry on priority basis.



Muhammad Ishtiaq Akbar
SO (Japan-II)

Abdul Khalique Shaikh
Secretary
9th Floor, New Pak Secretariat (Kohsar Block), Sector F-5,
Islamabad

Dr. Muhammad Tahir Noor
Secretary Planning
Planning Commission,
Islamabad

The Chairman Planning and Development Board

Government of the Punjab Lahore,

Najam Ahmed Shah
Chairman
Planning and Development Board Sindh,
Nawab Ali Building Shahr-e-Kamal Atta Turk Karachi

Additional Chief Secretary Additional Chief Secretary
Additional Chief Secretary
Planning and Development Department Government of Khyber Pakhtunkhwa Civil Secretariat
Peshawar,

Mr Zahid Saleem
Additional Chief Secretary
Planning and Development Department Government of Balochistan,
Planning and Development Department Government of Balochistan

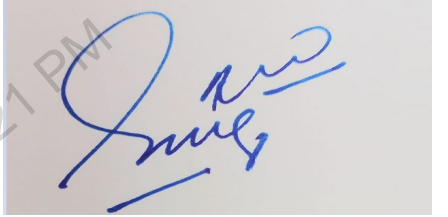
Mushataq Ahmad
Additional Chief Secretary
Planning and Development Department Government of Gilgit Balitistan,

Additional Chief Secretary

Planning and Development Department Govt of AJK Muzaffarabad,

Copy for information to:-

- 1- Ms Saman Rai, Secretary, Punjab Women Development Department,
- 2- Nasir Abbas Somro, Secretary, Women Development Department Government of Sindh,
- 3- Mr Sharif Hussain Hussain, Secretary, akat Ushr Social Welfare Special Education and Women Empowerment Department Government of KP,
- 4- Saira Atta, Secretary, Women Development Department WDD Government of Balochistan,
- 5- Akhtar Saeed, Joint Secretary Training, ESTAB, Islamabad
- 6- Umar Ali Khan, DPO (Dir (CC), EAD, Islamabad



Muhammad Ishtiaq Akbar
SO (Japan-II)

Umar Ali Khan
DPO (Dir (CC))
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